



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
 Regional Office No. IV-A (CALABARZON)



REQUEST FOR PROPOSAL

Proposed Activity/ Program: **Transition of Quality Management System (QMS) ISO 9001:2008 Certification to ISO 9001:2015 Standard**

Category: **Consultancy Service**

Total Budget: **Php 375,000.00 (inclusive of VAT)**

Scope of Work:

- ✓ **Transition Course on ISO 9001:2015** – Introduce ISO 9001:2015 requirements and guide the organization on how to meet the new requirements. (on-site)
- ✓ **System Development** – assist the organization for the preparation of QMS documents, manuals and conduct other necessary activities to ensure conformance to the ISO 9001:2015 standard (on-site and off-site)
- ✓ **Internal Audit of QMS using ISO 9001:2015** – Conduct Internal Audit Training for the Internal Audit Team. (on-site)
- ✓ **Pre-certification Assessment** – Assess the readiness of the organization for certification audit; (on-site) *Consultant shall conduct PCA in the Regional and 5 Provincial Offices of DOLE ROIV-A*
- ✓ **Assistance in Corrective Action Planning** - Assist the organization in corrective action planning after audits. (on-site and off-site)

Approved by:


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 Regional Director

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