

**QUARTERLY PHYSICAL REPORT OF OPERATION**

as of 1st Quarter of 2015

Department: DEPARTMENT OF LABOR AND EMPLOYMENT  
 Agency: DOLE Region IV-A  
 Operating Unit: \_\_\_\_\_  
 Organization Code (UACS): \_\_\_\_\_

	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budge Account

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment 1st Quarter	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL			
<b>MFO 2: Employment Facilitation and Capacity Building Services</b>									
<b>1. Special Program of Employment of Students</b>									
• No. of youth beneficiaries assisted		1,655	6,534	4,234	0	<b>12,423</b>	167	(12,256)	
graduated/finished tech voch/college monitored									to be determined at the last quarter of the year
• 100% of check payments issued within three (3) days upon receipt by Ros of the terminal report from employers.									
• 70% of surveyed beneficiaries rated services as satisfactory or better.									
<b>2. Government Internship Program (GIP)</b>									
• No. of youth beneficiaries assisted		200	200	200	200	<b>800</b>	58	(742)	
• 70% of surveyed beneficiaries rated services as satisfactory or better.									
<b>3. Public Employment Service (PES) thru PESO</b>									
• No. of qualified jobseekers referred for placement		69,423	72,213	65,400	69,423	<b>276,459</b>	39,005	(237,454)	
• 80% of referred qualified jobseekers placed									
• No. of PESOs institutionalized		0	2	2	1	<b>5</b>	0	(5)	
• No. of capacity buildings/trainings conducted for PESO Personnel		1	0	1	0	<b>2</b>	3	1	
• 70% of surveyed jobseekers rated services provided as satisfactory or better.									

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		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL			
<ul style="list-style-type: none"> <li>100% of walk-in clients provided services within 1 day (referral, provision of LMI, career guidance/coaching)</li> </ul>									
<b>4. National Jobs Fairs (Independence Day, Labor Day)</b>									
<ul style="list-style-type: none"> <li>100% of applicants registered during the conduct of Job Fairs</li> </ul>									
<ul style="list-style-type: none"> <li>15% of qualified applicants hired-on-the-spot (HOTS)</li> </ul>									
<ul style="list-style-type: none"> <li>Assessment report on placement submitted within 90 days after the conduct of Jobs Fair</li> </ul>									
<b>5. National and Local Job Fairs</b>									
<ul style="list-style-type: none"> <li>Annual Calendar of Job Fairs (indicating date, venue, employers, and vacancies) posted at the RO website and Phil-JobNet website by 1st Quarter</li> </ul>									
<ul style="list-style-type: none"> <li>Calendar of Job Fairs updated quarterly</li> </ul>									
<b>6. Labor Market Information</b>									
<ul style="list-style-type: none"> <li>No. of individuals reached</li> </ul>		49,001	134,567	80,234	71,143	<b>334,945</b>	61,138	(273,807)	
<ul style="list-style-type: none"> <li>o of the total target individuals reached, 50% are youth aged 15-24 years old</li> </ul>		24,501	67,284	40,117	35,572	<b>167,473</b>	16,145	(151,328)	
<ul style="list-style-type: none"> <li>No. of institutions reached</li> </ul>		908	637	636	709	<b>2,890</b>	2,362	(528)	
<ul style="list-style-type: none"> <li>70% of surveyed individuals reached rated services as satisfactory or better</li> </ul>									
<b>7. Phil-JobNet</b>									
<ul style="list-style-type: none"> <li>10% increase in vacancies posted</li> </ul>									to be determined at the last quarter of the year
<ul style="list-style-type: none"> <li>10% increase in establishments registered with vacancy postings</li> </ul>									to be determined at the last quarter of the year
<b>8. Skills Registry System (SRS) and DOLE Data Warehouse Sub-system in coordination with PESO</b>									
<ul style="list-style-type: none"> <li>No. of LGUs covered in 6th wave of SRS implementation</li> </ul>		14	14	14	14	<b>56</b>	24	(32)	
<ul style="list-style-type: none"> <li>Monthly monitoring report on NSRS database updating submitted to BLE</li> </ul>		3	3	3	3	<b>12</b>	3	(9)	
<ul style="list-style-type: none"> <li>Quarterly Monitoring Reports on NSRP submitted to BLE within a week after the reference quarter</li> </ul>			1	1	1	<b>3</b>	0	(3)	

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment 1st Quarter	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL			
<ul style="list-style-type: none"> <li>Regional validation exercise at the PESO level conducted</li> </ul>									
<ul style="list-style-type: none"> <li>Submission of regional post-activity reports as a result of the conduct of NRSP Regional Lessons Learned Workshop) by end of August 2015</li> </ul>									
<b>9. Career Guidance Advocacy Program (CGAP)</b>									
<ul style="list-style-type: none"> <li>Career Guidance and Employment Coaching (CGEC) Activities conducted at least 75% of the total number of public education and training institutions (public high schools, TESDA Training Centers, and SUCs) in the region</li> </ul>									
<ul style="list-style-type: none"> <li>No. of participants covered in Capacity-Building Activities for Career Advocates</li> </ul>			150	150		<b>300</b>	0	(300)	
<ul style="list-style-type: none"> <li>Regional Career Congress conducted by the end of the 3rd Quarter of the year</li> </ul>				1		<b>1</b>	0	(1)	
<ul style="list-style-type: none"> <li>At least 3% increase in membership of established Networks of Career Guidance Advocates (NCGAs)</li> </ul>									
<b>10. DOLE Integrated Livelihood and Emergency Employment Program (DILEEP)</b>									
<ul style="list-style-type: none"> <li>No. of beneficiaries provided with assistance:</li> </ul>		800	2,302	2,557	1,200	<b>6,859</b>	701	(6,158)	
oDILP		800	1,500	1,557	600	<b>4,457</b>	701	(3,756)	
oTUPAD		0	802	1,000	600	<b>2,402</b>	0	(2,402)	
<ul style="list-style-type: none"> <li>20 existing livelihood projects supported by DOLE are assisted towards transitioning to sustainable enterprise</li> </ul>			10	10		<b>20</b>	0	(20)	
<ul style="list-style-type: none"> <li>10% increase in livelihood income of beneficiaries achieved due to improved production for the first year of implementation</li> </ul>								to be determined at the last quarter of the year	
<ul style="list-style-type: none"> <li>100% of beneficiaries assisted within 15 days upon submission of complete documents</li> </ul>									
<ul style="list-style-type: none"> <li>70% of surveyed beneficiaries rated services as satisfactory or better.</li> </ul>									
<b>11. Productivity Toolbox for MSMEs in KEGS</b>									
<ul style="list-style-type: none"> <li>No. of MSMEs assisted</li> </ul>		30	350	310	30	<b>720</b>	2	(718)	
<ul style="list-style-type: none"> <li>70% of surveyed beneficiaries rated services as satisfactory or better.</li> </ul>									

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment 1st Quarter	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL			
<b>MFO 3: Labor Force Welfare Services</b>									
<b>1. Tripartism</b>									
• No. of Industry Tripartite Councils (ITCs) in Key Employment Generators (KEGs) established				1		1	0	(1)	
• 70% surveyed members of the RTIPCs rated the execution of approved resolutions as satisfactory or better									
• No. of existing ITCs capacitated to become partners in labor education, dispute prevention, among others		0	4	2	1	7	0	(7)	
<b>2. Industry Self-Regulation through Voluntary Codes of Good Practices</b>									
• Strengthening VCGPs in ITCS in KEGS established									
• Strengthening VCGPs in ITCS in KEGS maintained									
• 100% of VCGPs Action Plans of ITCs (in both KEGS and non-KEGs) implemented									
<b>3. Workers Organization and Development (WODP) Program</b>									
• No. of members of unions and workers' organizations trained		35	34	31	25	125	0	(125)	
• No. of training grants provided to unions and workers' organizations			2	2	1	5	0	(5)	
• No. of individuals provided with scholarship grants			2	2	2	6	0	(6)	
• 100% of applications for trainings and scholarships grants processed within one day upon receipt of complete requirements									
<b>4. Labor and Employment Education Program</b>									
<b><u>Labor Relations, Human Relations and Productivity</u></b>									
• No. of LHP Seminars conducted		40	51	46	41	178	16	(162)	
<b><u>Labor Education for Graduating Students (LEGS)</u></b>									
• Oriented 7% of graduating students (State Universities and Colleges/Private Schools Institutions)									

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter		
<b><u>Continuing Labor Education Seminars (CLES)/Special Topics</u></b>									
• No. of CLES conducted		77	85	90	59	311	59	(252)	
• 70% surveyed beneficiaries rated seminars conducted as satisfactory or better									
<b>5. Child Labor Prevention and Elimination Program (CLPEP)</b>									
• No. of Low-Hanging (LH) barangays certified as Child-Labor Free			12	5		17	0	(17)	
• No. of Continuing Barangays upgraded to low-hanging (C-LH) barangays			8	10	5	23	0	(23)	
• No. of New-Frontiers barangays upgraded to Continuing (C-LH) barangays			2	1	1	4	0	(4)	
• 70% surveyed beneficiaries rated services as satisfactory or better									
<b>6. Social Amelioration Program (SAP)</b>									
<b><u>SAP Lien Collection and Remittance Monitoring</u></b>									
• 100% of SAP lien due monitored as collected and remitted (current crop year)							3		
• Submitted analysis report on legal collection and Withdrawal Lien Collection and Remittance to BWSC within 15 days after end of reference month									
<b><u>SAP Fund Utilization</u></b>									
• Submitted Monthly Cash-In Bank Register to BWSC within 15 days after the end of the reference month									
<b><u>CBF Distribution Monitoring</u></b>									
• 50% of current crop year monitored as distributed									
• 80% of the previous crop year monitored as distributed							60% monitored		
• 95% of the prior crop years monitored as distributed							80% monitored		
• Submitted report on the implementation of Cash Bonus distribution program to BWSC within 15 days after end of reference quarter									
<b><u>Maternity Benefit Program Monitoring</u></b>									

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter		
<ul style="list-style-type: none"> <li>100% of claims filed with complete documents processed within 10 working days from receipt of documents</li> </ul>							3		
<ul style="list-style-type: none"> <li>100% of processed and approved claims ready for payment within 5 working days after processing</li> </ul>							3		
<ul style="list-style-type: none"> <li>Submitted monthly report on maternity benefits to BWSC within 15 working days after end of reference month</li> </ul>							3		
<b><u>Death Benefit Program Monitoring</u></b>									
processed within 10 working days from receipt of documents							3		
<ul style="list-style-type: none"> <li>100% of processed and approved claims ready for payment within 5 working days after processing</li> </ul>							3		
<ul style="list-style-type: none"> <li>Submitted monthly report on death benefits to BWSC within 15 working days after end of reference month</li> </ul>							3		
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated services as satisfactory or better</li> </ul>									
<b>7. Family Welfare Program</b>									
<ul style="list-style-type: none"> <li>No. of establishments reached through DOLE <ul style="list-style-type: none"> <li>No. of workers served</li> </ul> </li> </ul>		20	30	30	20	<b>100</b>	57	(43)	
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated services as satisfactory or better</li> </ul>		4,000	6,000	6,000	4,000	<b>20,000</b>	16,832	(3,168)	
<b>8. DOLE Adjustment Measures Program (DOLE-AMP)</b>									
<ul style="list-style-type: none"> <li>100% of affected workers who sought assistance provided services within 10 working days</li> </ul>									
<b>9. NRCO Reintegration Services</b>									
<b><u>Financial Awareness Seminar (FAS) and Small Business Management Training (SBMT)</u></b>									
<ul style="list-style-type: none"> <li>No. of OFW returnees/families provided with FAS</li> </ul>		0	50	75	25	<b>150</b>	0	(150)	
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated the services provided as satisfactory or better</li> </ul>									
<b><u>Livelihood Assistance</u></b>									
<ul style="list-style-type: none"> <li>No. of OFWs and/or their families served</li> </ul>			50	75	25	<b>150</b>	0	(150)	

MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter		
<ul style="list-style-type: none"> <li>At least 10% of the beneficiaries provided livelihood formation assistance with continued employment and income after six months of availment by end of 2015 (10K and BPBH)</li> </ul>									
<ul style="list-style-type: none"> <li>70% surveyed beneficiaries rated the services provided as satisfactory or better</li> </ul>									
<ul style="list-style-type: none"> <li>100% of beneficiaries assisted within 15 days upon receipt of complete documents</li> </ul>									
<b><u>Advocacy Activity on Savings and Investment (Mag-Impok Magnegosyo Movement)</u></b>									
<ul style="list-style-type: none"> <li>No. of OFWs and/or their families reached</li> </ul>		50	75	25	150	0	(150)		
<b><u>Reintegration of Returning Teachers</u></b>									
<ul style="list-style-type: none"> <li>100% of qualified applicants profiled and endorsed to NRCO Central Office/DepEd</li> </ul>									
<b>MFO 4: Employment Regulation Services</b>									
<b>1. Labor Law Compliance System</b>									
<ul style="list-style-type: none"> <li>No. of establishments covered by LLCS as reflected in the LLCS-MIS by end of November</li> </ul>		700	2,000	956		3,656	720	(2,936)	
<ul style="list-style-type: none"> <li>100% of registered Contractors</li> </ul>		20	50	32	9	111	236	125	
<ul style="list-style-type: none"> <li>100% of Philippine Registered Domestic</li> </ul>		2	5	3		10	1	(9)	
<ul style="list-style-type: none"> <li>100% of POEA registered recruitment and manning agencies</li> </ul>			2	2	1	5	0	(5)	
<ul style="list-style-type: none"> <li>70% Compliance Rate achieved</li> </ul>									
<ul style="list-style-type: none"> <li>100% of establishments with deficiencies provided assistance leading to compliance</li> </ul>									
<b><u>OSH Investigation</u></b>									
hours upon receipt of information of: imminent danger/dangerous occurrence/disabling injury/plain view									
<ul style="list-style-type: none"> <li>Work Stoppage Orders Issued within 24 hours to 100% of establishments where disabling injury occurred/imminent danger exists</li> </ul>									
<b><u>LLCS-MIS</u></b>									
<ul style="list-style-type: none"> <li>100% of assessments conducted synced into the System (LLCS-MIS) within 72 hours after the conduct of assessment</li> </ul>									

MFO/Performance Indicator Description	UACS Code	Physical Targets				TOTAL	Physical Accomplishment	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		1st Quarter		
<b><u>Incentivizing Compliance Program (ICP)</u></b>									
● ICP 1st Level (TCCLS and CLFE)									
○ No. of establishments with issued TCCLS			2	2	2	6	0	(6)	
○ No. of establishments with issued CLFE			2	2	2	6	0	(6)	
● ICP 2nd Level (Secretary's Award)									
○ At least 3 ICP 1st level establishments endorsed for the Secretary's Award				2	1	3	0	(3)	
● No. of tourist destination nominated for Labor Laws Compliance				1		1	0	(1)	
● Submit to BWC within the last week of February 2015 the strategies to include high-impact clustering in tourism destination zones (and) industries using the ITCs		1				1	1	0	
<b><u>Assessment/audit of all construction sites</u></b>									
● No. of ongoing construction sites assessed by April 2015		20	30			50	4	(46)	
● 100% of assessments conducted synced into the System (LLCS-MIS) within 72 hours after the conduct of assessment									
<b>2. Dispute Resolution</b>									
<b><u>Single Entry Approach</u></b>									
● No. of requests handled settled within 30 days from date of filing							539		
● 100% of the total requests handled disposed within 30 days							635		
● 70% of surveyed clients rated services as satisfactory or better									
<b><u>SpeED Cases: Labor Standards and Arbitration Cases</u></b>									
● No. of handled med-arbitration cases disposed within the prescribed period pursuant to D. O. 40-03							3		
● 100% of Labor Standards cases handled disposed within 40 days									
● 70% of surveyed clients rated services as satisfactory or better									
<b>3. Efficient Services Delivery/Other Employment Regulation Services</b>									



MFO/Performance Indicator Description	UACS Code	Physical Targets					Physical Accomplishment	Variance	Remarks
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter		
<ul style="list-style-type: none"> <li>● 100% of applications for permits, licenses, registrations, certificates, and clearances with complete requirements processed within the PCT:</li> </ul>									
<ul style="list-style-type: none"> <li>○ <u>Alien Employment Permit (AEP)</u> - within 3 working days upon filing of application</li> </ul>						var	1,183		
<ul style="list-style-type: none"> <li>○ <u>Private Recruitment and Placement Agency's (PRPA) License</u> - within 10 days upon filing of application</li> </ul>						var	1		
<ul style="list-style-type: none"> <li>○ <u>Job Fair Clearance/Permit</u> - within 5 days upon filing of application</li> </ul>						var	78		
<ul style="list-style-type: none"> <li>○ <u>Authority to Recruit</u> - within 30 working days upon filing of application</li> </ul>						var	0		
<ul style="list-style-type: none"> <li>○ <u>Mechanical and Electrical Plans and Applications</u> - within 15 days after receipt of complete requirements</li> </ul>						var	0		
<ul style="list-style-type: none"> <li>➤ Permit to operate issued within 5 days upon receipt of proof of payment of fees</li> </ul>						var	0		
<ul style="list-style-type: none"> <li>➤ Certificate of electrical inspection issued within 5 days upon receipt of proof of payment of fees</li> </ul>						var	0		
<ul style="list-style-type: none"> <li>○ <u>Construction Safety and Health Program</u></li> </ul>						var			
<ul style="list-style-type: none"> <li>➤ Simplified - within 5 days</li> </ul>							0		
<ul style="list-style-type: none"> <li>➤ Comprehensive - within 15 days</li> </ul>							67		
<ul style="list-style-type: none"> <li>○ <u>Safety Practitioner's Accreditation</u></li> </ul>						var			
<ul style="list-style-type: none"> <li>➤ Processed within 15 days upon receipt of complete documents</li> </ul>							31		
<ul style="list-style-type: none"> <li>100% of approved application within 5 days from the date of interview</li> </ul>							24		
<ul style="list-style-type: none"> <li>○ <u>DO 18-A</u></li> </ul>						var			
<ul style="list-style-type: none"> <li>➤ Processed and approved/denied 100%</li> </ul>							10		
<ul style="list-style-type: none"> <li>➤ Issued certificates of accreditation to 100% of approved application within 5 days from the date of interview</li> </ul>							12		
<ul style="list-style-type: none"> <li>○ <u>Working Child Permit</u></li> </ul>						var			
<ul style="list-style-type: none"> <li>➤ Processed within eight (8) hours upon receipt of payment</li> </ul>									